

FORWARD PLAN FOR THE PERIOD: 7 MAY 2025 - 30 SEPTEMBER 2025

What is a Forward Plan?

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website www.darlington.gov.uk.

What is a Key Decision?

A key decision in the Council's constitution is defined as to:

- result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
- 2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

What are the reasons that a report can be held in private?

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 1. Information relating to any individual
- 2. Information which is likely to reveal the identity of an individual
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority

- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
- 6. Information which reveals that the authority proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Who takes Key Decisions?

Under the Council's constitution, key decisions are taken by Cabinet.

Are only Key Decisions listed in the Forward Plan?

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

What does the Forward Plan tell me?

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press
 are not allowed to access closed reports and will not be able to stay in the Cabinet meeting
 when a closed report is being considered)
- Who you can contact for further information

How to make representations

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

How and who do I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Paul Dalton, Democratic and Elections Manager, Democratic Services, Resources and Governance Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405805. Email: Paul.dalton@darlington.gov.uk

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Title

Consultation on the Renewal of the Town Centre Public Space Protection Order and Introduction of a Borough Wide Public Space Protection Order

Brief Description

To consider results from the publication consultation exercise undertaken on the renewal of the Public Space Protection Order and introduction of a Borough Wide Public Space Protection Order.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

10 Jun 2025

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

All Wards

Consultation Process

Public consultation undertaken

Document to be submitted

Title

Physical Activity Strategy

Brief Description

To consider the adoption of a Physical Activity Strategy.

Decision Type

Non-Key

Decision Status

Recommendations Approved

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision 10 Jun 2025

Cabinet

Relevant Scrutiny Committee

Health and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Scrutiny and Health and Well Being Board

Document to be submitted

Report and Strategy

Title

Representation on Other Bodies 2025/26

Brief Description

To consider the appointment of Members to the various outside bodies to which Cabinet can appoint.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

10 Jun 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Leader of the Council

Contact Officer/Report Author

Paul Dalton, Democratic and Elections Manager Paul.Dalton@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Consultation with Group Leaders.

Document to be submitted

Title

Collection of Council Tax, Business Rates and Rent 2024/25

Brief Description

To advise on collection rates for Council Tax, Business Rates and Rent and to seek approval for the write-off of irrecoverable debts.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title

Consultation on a Homes Strategy for the Borough

Brief Description

To seek approval to consult on a Draft Homes Strategy.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Borough Wide Consultation - method will be detailed in the report.

Document to be submitted

Title

Council Plan Performance Reporting Update - Quarter 4

Brief Description

Report detailing progress and performance against the actions and priorities outlined in the Council Plan for Quarter 4.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title

Disabled Facilities Grant 2025/26

Brief Description

Permission to release funds to enable adaptations for those individuals who are eligible to receive the Disabled Facilities Grant.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Jul 2025

Relevant Scrutiny Committee

Adults Scrutiny Committee

Relevant Cabinet Member(s)

Adults Portfolio

Contact Officer/Report Author

Sarah Foster

sarah.foster@darlington.gov.uk

Department

People

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title

Dolphin Centre - Invest to Save Projects

Brief Description

Update report on the Invest to Save Projects at the Dolphin Centre.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Health and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

Park East

Consultation Process

N/A

Document to be submitted

Title

Housing Services Fire Safety Policy 2025-2030

Brief Description

To approve the Housing Services Fire Safety Policy 2025/30.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Health and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Meetings and written communication with Tenants Panel.

Document to be submitted

Report and Housing Services Safety Policy 2025/30

Title

Housing Services Tenancy Policy 2025-2030

Brief Description

To approve the Housing Services Tenancy Policy 2025/30.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Health and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Meetings and written correspondence with the Tenants Panel

Document to be submitted

Report and Housing Services Tenance Policy

Title

Project Position Statement and Capital Programme Monitoring Outturn 2024/25

Brief Description

To provide information on the delivery of the Council's Capital Programme, the financial outturn position, financing of Capital expenditure and update on projects.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title Red Hall Capital Works and academisation	
Brief Description	
Decision Type Key	
Decision Status For Determination	
Urgent Decision No	
Anticipated Restriction Open	
Decision Maker Cabinet	Date of Decision 8 Jul 2025
Relevant Scrutiny Committee	
Relevant Cabinet Member(s) Children and Young People Portfolio	
Contact Officer/Report Author Paul Richardson, Head of Skills and Employabil paul.richardson@darlington.gov.uk	lity
Department People	
Wards Affected Red Hall and Lingfield	
Consultation Process	

Title

Revenue Budget Outturn 2024/25

Brief Description

To present the Revenue Outturn to allow consideration of the results in light of the Council's Medium Term Financial Plan and to consider the Council's Collection Fund and Housing Revenue Account outturn.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title

Schedule of Transactions

Brief Description

To consider the terms negotiated by the Director on behalf of the Council to enable contractually binding contracts to be completed.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report and Schedule of Transactions.

Title

Strategic Asset Plan

Brief Description

Public document setting out the Asset Management Strategy, Policy and Action Plan 2024-2029.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report and Asset Plan

Title

Town Centre Regeneration

Brief Description

To consider development partner proposals for the Town Centre Regeneration.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

Park East

Consultation Process

Town Centre Businesses

Document to be submitted

Title

Woodland Road Waiting Restrictions

Brief Description

To consider setting aside objections to proposed waiting restrictions on Woodland Road.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker Date of Decision

Cabinet 8 Jul 2025

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

College; Pierremont

Consultation Process

N/A

Document to be submitted

Title

Xentrall Shared Services Annual Report

Brief Description

Review of progress and performance of Xentrall Shared Services, the Stockton and Darlington partnership.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

8 Jul 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title

Annual Review of the Investment Fund

Brief Description

To provide an update on the schemes and projects agreed by Cabinet to be being funded from the £50m investment fund.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Title Blue Badge Application Procedures	
Brief Description	
Decision Type Key	
Decision Status For Determination	
Urgent Decision No	
Anticipated Restriction Open	
Decision Maker Cabinet	Date of Decision 9 Sep 2025
Relevant Scrutiny Committee	
Relevant Cabinet Member(s) Adults Portfolio	
Contact Officer/Report Author Assistant Director Adults Services	
Department People	
Wards Affected All Wards	
Consultation Process	
Document to be submitted	

Title

Community Asset Transfer Policy

Brief Description

New policy outlining principles, process, and criteria for transfer of Council-owned property to community-led organisations, enabling them to deliver services and activities that benefit the local area.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Guy Metcalfe, Head of Service for Asset Management and Investment Guy.Metcalfe@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Document to be submitted

The Community Asset Transfer Policy

Title

Complaints, Compliments and Comments Annual Reports 2023/24

Brief Description

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Title

Complaints Made to Local Government Ombudsman

Brief Description

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO).

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

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Complaints, Compliments and Comments Annual Report 2023/24

Brief Description

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Lee Downey, Complaints and Information Governance Manager lee.downey@darlington.gov.uk

Department

Resources and Governance

Wards Affected

Consultation Process

Title

Project Position Statement and Capital Programme Monitoring - Quarter 1 2025/26

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Title	
Regulatory Investigatory Powers	Act (RIPA)

Brief Description

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Jim Langley, Principal Lawyer - Litigation jim.langley@darlington.gov.uk

Department

Resources and Governance

Wards Affected

Consultation Process

Title

Revenue Budget Monitoring 2025/26 - Quarter 1

Brief Description

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Title

Treasury Management Annual Report and Outturn Prudential Indicators 2024/2025

Brief Description

Report providing information on the regulation and management of the Council's borrowing, investments and cash-flow and requesting approval of the Prudential Indicators.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Date of Decision

Cabinet

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted